

# Disability Child Allowance - Medical Report Factsheet

The Department of Social Security in Malta provides Disability Child Allowance to eligible parents of children with a medical condition.

Eligibility: Children with an intellectual or physical disability may be eligible for this allowance, in addition to Children's Allowance and is valid until the child turns sixteen (16) years, or fourteen (14) years of age in case of visual impairment.

In this document; Doctor refers to Paediatrician, Treating Specialist or Medical Practitioner, Patient refers to the concerned Child with Disability and Parent / Guardian refers to the parents / legal guardians of the patient.

## Key steps for applying for disability child allowances: Department

### 1. Visit the child's doctor:

- The parents or guardians of the patient need to visit their doctor who will submit an online medical report as part of the application process on behalf of the patient.
- With the application, the Doctor needs to upload a document indicating the medical diagnosis of the patient's condition.
- Any additional medical information about the patient may be provided by the Doctor in the medical information comment box of the application.

### 2. Authentication and Verification:

- The Doctor of the patient authenticates themselves using their own e-ID.
- These credentials will later be verified by the officers within the Department of Social Security with the Medical Register.
- The Doctor has the option to indicate a different email address to that assigned with their own e-ID at application stage.

### 3. Email Confirmation:

- Upon submission, both the Doctor and the parents / guardians, will receive an automatically generated email acknowledgement of the application. Hence it is important that the parent/ guardian must provide a valid email address and a contact number for any further communication with the Department of Social Security.

### 4. Application Vetting:

- The Department of Social Security reviews the application to ensure that all details in the application are correct and documents requested at application stage are attached with the submission.
- If there is approval at the initial stage, the Department schedules an interview with the patient and their parents / guardians who receive the Inter-professional's board appointment details via email on the email address provided on the initial application.
- The parents/ guardians need to confirm the appointment. Should the parent/ guardian not be able to make it to the appointment, they need to reschedule the appointment.

- Alternatively, if the application is rejected, the parents/ guardians receive a letter citing the rejection reason.

#### **5. Interview Process:**

- During the interview, the inter-professional board members evaluate the patient's disability through the practice of the ICF Questionnaire.
- Each medical board member approves or rejects the submission, by authenticating with their own e-ID.

#### **6. Approval or Rejection and Assessment:**

- Upon approval from all inter-professional board members, the Department proceeds with the finalising assessment of the application.
- The parents/ guardians receive a letter at their postal address (as per their ID card), which will include the relevant payment dates and the payment rate for the allowance.
- Otherwise, if the inter-professional board rejects the application, the parents/ guardians are notified by means of a rejection letter at their postal address citing the reason for rejection.

#### **7. How to Access and Fill in the Medical Report:**

- Click [here](#) to access and fill in the online Disability Child Allowance or enter the URL in the web browser: **dcadss.gov.mt**
- Alternatively, you can access the application through the [myHealth](#) portal by selecting 'Medical Practitioner Reports – Social Security' under 'Useful External Links'.